# **NDC Private Access Service KYC Form**

**Appendix – 2**

|  |  |  |
| --- | --- | --- |
| **A. Organization Details** |  |  |
| Customer Organization Name | **:** |  |
| Web URL of Customer Organization | **:** |  |
| Registered Office Address | **:** |  |
|  |  |  |
| **B. Service Owner Details** |  |  |
| Service Owner Name | **:** |  |
| Designation | **:** |  |
| Email | **:** |  |
| Phone (Official) | **:** |  |
| Signature & Seal | **:** |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **C. Billing & Administrative Details** |  |  |
| Primary Billing Contact Name | **:** |  |
| Designation | **:** |  |
| Email | **:** |  |
| Phone (Official) | **:** |  |
| Mobile Phone | **:** |  |
|  |  |  |
| Secondary Billing Contact Name | **:** |  |
| Designation | **:** |  |
| Email | **:** |  |
| Phone (Official) | **:** |  |
| Mobile Phone | **:** |  |
|  |  |  |
| **D. Technical Details** |  |  |
| Primary Technical Contact Name | **:** |  |
| Designation | **:** |  |
| Email | **:** |  |
| Phone (Official) | **:** |  |
| Mobile Phone | **:** |  |
|  |  |  |
| Secondary Technical Contact Name | **:** |   |
| Designation | **:** |  |
| Email | **:** |  |
| Phone (Official) | **:** |  |
| Mobile Phone | **:** |  |

**Appendix – 2**

|  |
| --- |
| **E. Application Service Provider/Consumer** **(Government Organization who is an existing customer of BCC NDC Services)** |
| Authorized Persons Name | **:** |  |
| Designation | **:** |  |
| Organization Name | **:** |  |
| Ministry/Division Name | **:** |  |
| Email (government domain email) | **:** |  |
| Phone (Official) | **:** |  |
| Mobile Phone | **:** |  |
|  |  |  |
| I hereby authorize [name of the customer organization whom you are authorizing] to request the NDC Private Access Service to access (based on permission) our resources hosted in National Data Center, Bangladesh Computer Council. I also declare that my management is fully acknowledged and aware of this authorization. |
|  |  |  |
| Signature with Seal | **:** |  |

**Note:** Email Address has to be under the registered domain of the customer organization.